

**Board Development Committee
Illinois State University
January 21, 2017 Update**

1) Board Resource webpage review--

Rachel Kobus provided a template of the board resources page which will be added to the Alumni Association Board of Directors tab on the Alumni website. It will include the board manual, as well as agendas, meeting minutes and committee reports for individual meetings. The committee approved of the format. Rachel will move forward with making it live by the April board meeting.

2) Board involvement survey form

The Board Development committee was given the opportunity to review the Board Involvement Form which can be used to gather collective information about the activities and impact of our board members. This information will be shared with the entire board at the January 21 meeting. This form will be sent out quarterly, but it will also always be accessible via the Board Resource Page.

3) Board member and leadership planning for 2017-18

Kaci Rollings advised that the annual meeting of the ISU Alumni Association is scheduled for June 24, 2017. She has been in contact with each of the individuals whose terms will be expiring in June. One board member, Bob Freitag, will have completed his 12 year term in June and will not be eligible for renewal. It's possible that one or two additional individuals may choose not to renew. On January 20 it was announced that Julie Jones will be joining the ISU Board of Trustees, so her position may also become available. Kaci expects that we will have 3-4 positions to fill in June 2017.

Doris Groves provided the committee with a listing of current applicants for the board positions. During the month of February, she will review the list and reach out to each qualified candidate to discuss the position and the expectations. She will then forward the information on the candidates, along with demographic information and a ranking spreadsheet to the committee members. Once each committee member has had an opportunity to rank, a meeting will be scheduled to identify the candidates recommended for the slate. This meeting will take place in late March. In addition to identifying new members, the committee will also need to identify members to fill leadership and Executive Committee spaces. The Board Development committee will plan to meet in advance of the next board meeting on April 8.

Kaci reported that one of the next tasks of the Board Development committee will be to plan for new member orientation and to implement a mentorship program for new board members.

**Illinois State University Alumni Association
Executive Committee Meeting
Thursday, November 3, 2016
5:30pm
Illinois State University Alumni Center**

Alumni Association Mission: *To support the University through the knowledge, skills, financial resources, and loyalty of its alumni; to communicate and interpret the University's goals and achievements to others; and to promote a spirit of unity and loyalty among former students and friends.*

Meeting Agenda

1. Call to Order Tim Pantaleone
Meeting was called to order by President Tim Pantaleone at 5:35 PM.
Members Present: Kaci Rollings, Kathy Murdoch, Michele Guadalupe, Doris Groves, Tim Pantaleone, Doug Reeves, Bob Freitag
Members Absent: Alice Spann

2. Approval of Minutes Kathy Murdoch
Kathy Murdoch presented the minutes of the August 25, 2016 meeting. Doug Reeves moved to approve minutes. Michele Guadalupe seconded. Motion approved.

3. Acceptance of Financial Report Tim Pantaleone
Tim Pantaleone shared the financial report dated October 25, 2016.

4. President's Report Tim Pantaleone
In regards to his email earlier this year, Tim Pantaleone and Doris Groves contacted Matt Klusas and spoke to him about the financial strength of the university. Tim explained that the ISUAA is not in a decision-making position, but that we can take his suggestions under advisement. The conversation ended positively. Klusas also met with Dr. Dietz, the top financial personal at ISU as well as Doris and Tim.

5. Executive Director's Report Doris Groves
 - A. New Dean of CAST: Todd McLoda
 - B. Janet Krejci leaving January 1. Jan Murphy will be the Interim Provost.
 - C. Associate Vice President for Enrollment Management Troy Johnson has left as of October 31, 2016, and Jana Albrecht will serve as interim
 - D. Norris Porter retiring March 31, 2017. Liz Adams will move over permanently.
 - E. Upcoming Events
 - a. Brunch November 12
 - b. Holiday Open House at Dr. Dietz's home December 11
 - c. Florida Alumni Gathering (The Villages) January 21
 - d. Chicago Bulls Alumni Discount January 25

e.	LAN Winter Gathering & Annual Mtg.	January 28
f.	Waterworks Family Gathering (Schaumburg)	January 28
g.	Florida Alumni Gathering (Sarasota)	February 1
h.	Florida Alumni Gathering (Orlando)	February 2
i.	BCA Meet & Greet	February 4
j.	Chicago Suburban MBB Watch Party	February 4
k.	Founders Day/Awards Dinner	February 16
l.	Executive Committee ISUAA Meeting	February 16
m.	Home Buyer's Class (Chicago)	February 21
n.	Denver Area Gathering	February 26
o.	Chicago Young Alum Trivia Night	February 28
p.	Men's BB MVC Tournament	March 2-5
q.	BCA Meet & Greet	March 4
r.	Women's BB MVC Tournament	March 9-12
s.	Kansas City Alumni Activity	March 16
t.	ISU Glass House Class	April 5 & 6
u.	ISUAA BOD Meeting	April 8
v.	Half Century Club Reunion	April 28 -29
w.	Executive Committee ISUAA Meeting	May 17
x.	Annual ISUAA BOD Meeting	June 24

F. Illinois State Magazine

Brown Publishing was our former publisher but they were bought out. A. Randall Publishing has been our current publisher. Quotes were submitted to contract new publisher, but A. Randall came back as the best option. Presently we are working with A. Randall to look at other options to put out the magazine. Benchmarking with other state schools has been collected about frequency, size, and who to send it out to.

6. Continuing Business Tim Pantaleone
- A. Homecoming: Doug Reeves submitted a new policy regarding who rides/participates with the ISUAA tram parade entry. After limited discussion, the suggested policy was tabled until next executive committee meeting.
- B. Quarterly Participation Survey: Proposal of the survey to document ISUAA BOD activity was reviewed. It would be used to document Board Priority accomplishments. Target date for first use is first week of April 2017.
7. New Business..... Tim Pantaleone
- A. RED Committee challenge: Develop and lead a service activity for the ISUAA BOD in the month of April (National Volunteer Week is April 23-29). This correlates with a university initiative to incorporate community service. It will also promote fellowship and develop comradery among board members as well as serve as a leader/mentor for other alumni groups throughout the ISU alumni community.
- B. Board Meeting for January 21, 2017
Will be held at Ewing Cultural Center. Toni Tucker will give a short presentation of the history of the manor and lead a tour as well. Buffet lunch will be served at the manor.
8. Committee/Liaison Updates

A. Board Development

Kaci reported that the committee is working on mentorships and orientation. Due to term limits, only one board member is slated to be replaced at this point in time (subject to change).

B. Scholarship

Deadlines are in December for applications to be submitted. Committee is attempting to get scholarship awards given prior to financial letters in late March.

9. Adjournment

Doug Reeves moved to adjourn the meeting; seconded by Kathy Murdoch. Motion approved. Meeting adjourned at 6:48 PM.

Upcoming Board of Directors Meeting:

January 21, 2017

9:30 A.M. at Ewing Cultural Center

Half Century Club Committee Minutes
February 15, 2017
11:00am meeting

In attendance: Melba Jean Frink, Howard Frink, Lynda Lane, Richard Lee, Randy Lloyd, Mike Monken, Nancy Monken, Pat Murphy, Norma Wright, Lois Young, Juliana Duncan, Colleen Rice

1. Welcome!
2. Redbird Prime update
 - a. Steve Smith and Kathy Bohn were not able to join us at this meeting, but Colleen Rice was able to pass along updates
 - b. The committee is aware of the upcoming change to the Alumni Board of Directors Redbird Prime Committee – the Half Century Club Committee will be a subcommittee of Redbird Prime
 - c. The group had positive feedback regarding the Redbird Prime information in the February issue of the Alumni magazine
3. Invitation
 - a. All committee members had received their invitations in the mail
 - b. The group had positive feedback regarding the new layout and return card
 - c. Emails will start going out the week of February 20th
4. Half Century Club weekend updates
 - a. Juliana updated the group on the tours. As discussed, the University Farm tour and the Athletics tour will both only be able to take a maximum of 30 attendees. The quad tour has no maximum and will be led by student admissions ambassadors
 - b. Juliana updated the group on all the food throughout the weekend. The menu is very similar to last year (Lunch - sandwich buffet with Rice Krispy treats; Dinner – house salad and guest choice of chicken, salmon, or vegetarian and pies for dessert; Breakfast – buffet with eggs, bacon, etc.)
5. Other Thoughts
 - a. Lois Young asked about displays in the Great Hall during the reception. Collee Rice checked with April Anderson, archivist, after the meeting and we are all set. Nancy and Mike Monken will also bring their displays
 - b. Students will be participating as the actors during the reception (Illinois Shakespeare Festival) and madrigal singers (alma mater)
6. Next meeting
 - a. The next meeting will be **Monday, March 27, 2017 at 11:00am** at the Alumni Center.

RED Committee Minutes
March 16, 2017
7:30 pm

Members participating in meeting: Mike Willis (Chair), Kathy Murdoch, Lisa Castleman, Colleen Rice

Meeting was called to order at 7:36pm

1. April 8 BOD Service Project

Tim Pantaleone and Doris Groves will be drafting a letter explaining the rationale behind the service project. The letter will be submitted to RED committee members Mike Wallace, Kathy Murdoch and Jen Wiebel for review. Once finalized the letter will be sent to BOD members (by March 24) which will include a link to a background check for Home Sweet Home Ministries (HSH). Background checks and confirmation will need to be submitted to HSH by March 31.

There was discussion regarding the concern of the amount of people who will be able to participate in the service project. Kathy Murdoch noted that we are competing against a number of other events on April 8 including siblings weekend and Gamma Phi Circus. There was also discussion about BOD feedback gathered at the January meeting. Mike Willis will contact HSH to find out if there is a minimum number of members that will need to be present to fulfill our commitment of this service project.

2. Board of Directors Biography Project

Discussion was held about the BOD bio project. When the project started, Board members were told information would be collected and sent to a limited number of people on campus as a way to inform members of the campus community about Board members interests and expertise in an effort to connect Board members with the campus community.

Bio information was submitted to Alumni Relations, the format that the information was submitted in is not feasible to use in the manner it was intended. The project will not be everything it was intended to be and will be moving forward through Alumni Relations. Alumni Relations would like to publish biographical information about BOD members through the website. Doris Groves will be contacting Board members to verify the information that each member would like to be made public via the Alumni Relations website.

Respectfully submitted,
Lisa Castleman

**Illinois State University
Alumni Association
Scholarship Committee Update
4/8/17**

The Scholarship committee has completed its selection process for the 2017-18 academic year. Of 174 applicants, the Financial Aid Office forwarded the fifteen most qualified candidates to the committee to review. After the initial review, the candidates were interviewed by telephone on March 21. Based on this review five Alumni Association Scholarships were awarded. For 2017-18 this group will join five returning scholarship recipients for a total of ten scholarship students on campus. These scholarships are valued at \$2,000 annually.

In addition to the Alumni Association scholarship recipients, 17 legacy tuition waivers, one Dillow Legacy scholarship and three Marian H. Dean Scholarships were awarded from the pool of candidates. These legacy awards are valued at \$1,000 annually and are not automatically renewable.

Each new recipient has until May 1 to accept the scholarship offer. Once this date has passed, the committee will provide brief bios for each recipient.