

ILLINOIS STATE UNIVERSITY ALUMNI ASSOCIATION
Awards Committee Report
June 23, 2018

The nomination process for the 2019 Alumni Association Awards closed on May 31, 2018. There is a healthy pool of nominations. The selection committees will be meeting in the month of July to begin reviewing the nominees and make a final recommendation.

The awards dinner will be held on February 21, 2019. All Board members are encouraged to save the date and make plans to attend. It is a fabulous evening and a great night to be a Redbird.

Respectfully submitted,
Lisa Castleman
Awards Committee Chair

Alumni Association Board Development Committee
April 14, 2018

Attendees: Tim Pantaleone (Chair), Michele Guadalupe, Kaci Rollings, Steve Smith, Jerry Wright, Doug Reeves, Alice Spann, Bob Navarro, Dave Horstein, Rachel Kobus (staff), Kris Harding (staff)

1. Review of candidate ranking
 - a. The following individual's terms will be expiring on June 30, 2018, and they wish to continue serving on the Board of Directors:
Scott Preston
 - b. The following individual's will be leaving the board creating seven vacancies:
Kathy Coyle Murdoch, Mike Willis, Jerry Wright, Bob Navarro, Maggie Im, Linda Yap, Jen Wiebel
 - c. Previously, Board Development Committee members had the opportunity to review information related to individuals who had expressed interest in serving on the Board of Directors. Committee members identified five individuals to recommend as new board members. It was recommended to also leave two vacant spots to fill for the 2019-20 year. Tim will contact these individuals to determine their willingness to serve and will report back to the committee.
 - d. The committee also asked that Kris send a follow-up to candidates not selected.
2. Selection of executive committee
 - a. Doug Reeves will move from Vice President to President
 - b. Michele Guadalupe will move from President to Past President
 - c. Lisa Castleman has agreed to serve as Vice President.
 - d. Steve Smith has agreed to serve as Secretary
 - e. Kathy Bohn, Tim Pantaleone, and Alice Spann have agreed to serve as at-large members
 - f. It was recommended to garner more interest in leadership that Michele ask at the board meeting for those interested to reach out to her. It was also suggested that the committee could focus on developing a strategy to recruit leaders within the board and give a stronger explanation on what the leadership commitment means.
 - g. A suggestion was made to develop a rubric to track "leadership" of board members including committee chairs, committee involvement, board involvement, external involvement
3. End of Term formal letter
 - a. An idea was brought to the committee to send a formal letter to board members exiting the board that would thank them for their service. The letter should include a note that an exit interview will occur. It could also include a

personalized paragraph on an accomplishment made by the board member. Steve volunteered to draft.

4. Other business

- i. Rachel will update board manual and orientation with changes of staff, names, etc. prior to the June meeting. Current mentors and new board members will also receive a short survey to ask how their time in the mentorship program went in the first year. It was also suggested to add the question to the committee survey in regards to interest in serving as a mentor
- ii. The committee also discussed sending out the committee survey earlier to find out sooner which members are interested in leadership positions. This will need further discussion to set up a new timeline.