

Illinois State University
Awards Committee Report
January 2016

The alumni awards committee is excited to honor another amazing group of alumni on Founders Day, February 16, 2017. Each honoree is invited to participate in all of the events during Founders Day including the bell ringing and convocation. The full schedule of events can be found at <http://illinoisstate.edu/foundersday/>. The Alumni Association will be complete the day by honoring the recipients with a special dinner celebration that evening in the Alumni Center beginning with cocktails at 6pm and dinner at 6:30pm. All alumni board members will receive an invitation to attend, please join us to honor these special alumni.

The following alumni will be honored this year:

Distinguished Alumni Award - Dave Magers '77, MBA '86, Accounting and Business Administration and Karen Magers '79, Nursing

Alumni Achievement Award - Ray Brownfield '65, Agriculture

Senator John W. Maitland Jr. Commitment to Education Award - Al Bowman and Linda Bowman '81, M.S. '83, Speech Pathology and Audiology E. Burton Mercier Alumni Service Award - Lynda Lane '66, French

Outstanding Young Alumni Award – Rebecca (Wenning) Vieyra '07, Physics

**Illinois State University Alumni Association
Board Development Committee Report
November, 2016**

- Based on conversation at last Board Development meeting, we will move forward with placing the board manual on a resource page for board members that will be included within Alumni.IllinoisState.edu. In addition to board manual information, the site can also house meeting agendas, minutes and committee reports, etc. Rachel Kobus is currently working with WEB (ISU's web support unit) to develop this page. Target deadline for availability will be mid-January.
- Measurement of outcomes of 2015-2018 Board Priority Action Items was also discussed at the last meeting. Many of the outcomes are measured by participation of board members in association and University activities, as well as on campus engagement. Direction was given to develop a quarterly survey that will allow board members to share the variety of ways in which they have been engaged. This survey is intended to provide an aggregate view of board engagement; it is not intended to call out individual's participation. Based on the BPAI's, the following draft of the survey has been created:
https://forms.illinoisstate.edu/forms/board_of_directors_involvement
Please review and provide feedback. Target deadline is to share draft with board at January meeting and to implement following the first quarter of the new calendar year (i.e. early April).
- After the new year, we will need to begin review and develop slate of candidates for board positions and leadership/executive committee roles. Per the following list of individuals whose terms will be expiring in June, we will have at least one vacancy (Bob Freitag).

Name	First Year on Bd	Year that term limits are effective	Current term expires	Last term eligible for election
Jeff Charnogorsky '85	2008	2008	2017	2017
**Bob Freitag '84	(2001) 2005	2005	2017	2014
Tim Pantaleone '07	2011	2011	2017	2020
Kathy Bohn '74, '80	2014	2014	2017	2023
Ryan Gilbert '03	2014	2014	2017	2023
**Ashley Mayor	(2009) 2014	2014	2017	2023
Joe McGuire '77	2014	2014	2017	2023

Ron Whitton, 80	2014	2014	2017	2023
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We have received several board applications over the past year. Doris will review this information and contact individuals to learn if they continue to have interest in serving.

- Also as discussed at the last meeting, during the remainder this fiscal year and next year (January 2017 through June 2018) emphasis will be placed on the creation of a new board orientation/mentorship program, as well as board member/leadership development.
- Next meeting will be at 8:30 a.m. on Saturday, January 21.

Illinois State University Alumni Association
Executive Committee Meeting
August 25, 2016
5:30pm
Illinois State University Alumni Center

Alumni Association Mission: *To support the University through the knowledge, skills, financial resources, and loyalty of its alumni; to communicate and interpret the University's goals and achievements to others; and to promote a spirit of unity and loyalty among former students and friends.*

Meeting Agenda

1. Call to Order Tim Pantaleone
Meeting was called to order by President Tim Pantaleone at 5:34 PM.
Members Present: Kaci Rollings, Kathy Murdoch, Michele Guadalupe, Doris Groves, Tim Pantaleone, Doug Reeves, Alice Spann
Members Absent: Bob Freitag

2. Approval of Minutes Michele Guadalupe
Kathy Murdoch presented the minutes of the May 19, 2016 meeting. Doug Reeves moved to approve minutes. Michele Guadalupe seconded. Motion approved.

3. Acceptance of Financial Report Tim Pantaleone
Tim Pantaleone shared the financial report dated August 22, 2016. Doug Reeves suggested adjustment of the budget and discussion resolved issues. Alice Spann moved to approve the financial report. Kathy Murdoch seconded. Motion approved.

4. President's Report
Tim Pantaleone thanked Kaci Rollings for her leadership during the past year. He also thanked Bob Navarro for his service as past president and board development. Tim Pantaleone discussed the plans for board development as board members roll off. Tim Pantaleone expressed his desire to have an open door policy and encouraged positive communication.

ISUAA Board of Directors' personal emails will no longer be accessible to the public and no longer published on theilstu.edu website. There will be an ISU alias assigned and when the link is initiated, emails will be forwarded to the directors' personal email and thereby maintaining security on directors' personal email address.

5. Executive Director's Report Doris Groves
 - A. Discussion of the email from Matt Klusas that was sent to all ISUAA board directors.
 - B. ISU attendance numbers are expected to be at 21,000 at the 10-day maker. This is on the higher end of our proposed levels.
 - C. New Vice President of Student Affairs Dr. Levester Johnson was welcomed to the campus. Also new campus leadership includes College of Business Dean Ajay Samant and College of MCN Dean Judy Neubrandner.

- D. State of the University Address will be September 15, 2016 at 2:00 PM at the CPA. It will be streamed live.
- E. In the Alumni Service office
 - a. Ashley Pritts is expecting her first child.
 - b. Upcoming local events
 - i. Pottery in the Making on 8/31 and 9/14
 - ii. Legacy Brunch on 9/18
 - iii. Play “It’s Wonderful Life” at CVA on 12/9
 - iv. Recent past events includes sponsoring one of the Concerts on the Quad, Shakespeare, and the chef class.
 - c. Regional events
 - i. Indianapolis on 8/28
 - ii. The Villages on 9/16
 - iii. Houston Area (with Dr. Dietz) on 9/21 and 9/22
 - iv. Champaign on 10/6 and 12/1
 - v. Atlanta area (with Dr. Dietz) on 11/15
 - vi. Springfield on 12/8
 - d. Chicago events
 - i. ISUBCA President’s Reception on 9/9
 - ii. ISU vs. Northwestern Football on 9/10
 - iii. ISULAN President’s Dinner on 9/27
 - iv. Mamma Mia at the Paramount on 10/22
 - e. Change of date for Executive Board meeting from May 18, 2017 to May 17, 2017(Wednesday instead of Thursday).

6. Continuing Business Tim Pantaleone
 Tim Pantaleone asked Doug Reeves to speak on the Homecoming Committee activities. Doug Reeves reported that Parker and Sharon Lawlis had been selected at the Alumni King and Queen. Campus decoration judging set up. Tram decoration will be at 7 PM after the President Dietz’s reception. Volunteers will be solicited during the September board meeting to decorate Alumni tent on Saturday morning as well as man stations in the tent during the tailgating hours.

7. New Business..... Tim Pantaleone

- A. Committee and Liaison Assignments
 - a. Please note the changes in the distributed committee membership as well as the committee leadership roles.
 - b. Please note changes in the liaison assignments.
 - c. Doug Reeves moved to approve the committee and liaison assignments. Kaci Rollings seconded. Motion approved with no discussion.
- B. Quarterly Review
 - a. Board involvement and engagement survey will be implemented to document alumni-related actions of board members. This concept will be presented to the ISUAA Board of Directors at the September 24 board meeting.
- C. Handwritten Thank you notes
 - a. Thanks to all who participated in handwriting thank you notes donors who contributed to the ISUAA scholarship. Considering to have execute board members solicit donation from past board members, alumni networks and chapters, and other ideas to spread the knowledge of the existence of the scholarship.

D. Input on September 24, 2016 board meeting agenda

- a. The September 24 meeting will begin at 9:30am start. Levester Johnson (LJ) will be addressing the group as the newly appointed Vice President of Student Affairs. There will be a presentation from the Career Services from Director Pamela Cooper and [Associate Director Mike Minton](#). Box lunch will be held at the Alumni Center following the meeting.
- b. The January 21, 2017 meeting is slated off campus at Ewing Cultural Center.

8. Committee/Liaison Updates

- a. Homecoming: see continuing business notes
- b. RED committee has had an unforeseeable technical difficulty with their bios project and hope to get back on track by the first of the year.
- c. Awards committee has completed their selection of recipients, the bios are being written, and the slate awaiting submission and approval of the slate from the president's office.
- d. Scholarships are moving forward with their candidate application deadline.
- e. Half Century committee is just beginning their annual process.

9. Adjournment

- a. Kathy Murdoch moved to adjourn the meeting; seconded by Doug Reeves. Motion approved. Meeting adjourned at 7:05 PM.

Illinois State University Alumni Association
Half Century Club Committee Report
1/21/17

Purpose and Name

The Half Century Committee will be bringing forth to the Alumni Association Executive Board and Board of Directors the request to formally change the committee's name to the Redbird Prime committee at the April 2017 meeting. The Redbird Prime committee is committed to creating more opportunities and experiences for our alumni 55 years +, not just alumni who have graduated 50+ years ago.

Redbird Prime Campus Meetings

Steve Smith, Kathy Bohn, and Colleen Rice were able to meet with different groups on campus regarding the integration of the Redbird Prime network with programs that already exist (Senior Professionals) and how to best brand this network (University Marketing and Communications). It was determined that when marketing Redbird Prime, a tagline would be used to define the network's purpose (New Experiences for ISU Alumni 55+). The February issue of the alumni magazine will include information regarding the Redbird Prime network and our Half Century Club invitation will also include the Redbird Prime logo and tagline. We plan to also talk about what Redbird Prime is and what it offers during the Half Century Club weekend.

Half Century Club Weekend

The Half Century Club volunteer committee is working hard on the April 28-29 weekend reunion. Invitations will be going out mid-February.

Future Plans for Redbird Prime

The newly named Redbird Prime committee will work together to help identify new programming and services for our alumni 55+. Ideas regarding involvement in Homecoming, local services when visiting campus, travel opportunities, etc. are being discussed.

The current Half Century Club Committee will be working on the description of their committee duties in the Board Manual and will make edits to present to the Executive Board for approval before the April 2017 meeting.

Alumni Association Homecoming Committee Wrap-up Meeting

Tuesday, November 1, 2016 3:30 p.m., Carl Kasten Board Room at ISU Alumni Center

Committee Chair; Doug Reeves, Co-chair Linda Yap

Alumni Homecoming Liaison: Stephanie Duquette

In attendance: Linda Yap, Lynda Lane, Marsha Reeves, Sharon Trowitch, Angela Onuma, Doug Reeves, and Stephanie Duquette

1- Campus Decorating Contest and Judging

Suggest rotating starting point each year. Preview the schedule to allocate more time with departments who offer enhanced displays vs displays with no one present, based upon past experience of the judging committee. Current categories for awards are fine. Suggest that "most humorous" be expanded to "most humorous/most creative". Suggest adding new members for judging from SAC or ISU Staff member. Number of judges should be 5-6.

2- Staff Appreciation luncheon and decorating contest winners announcement

This year worked well. No changes suggested.

3- Nomination and selection of the Alumni King and Queen

Nominations are solicited by many promotional items through the Alumni Relations office. Continue to have difficulty receiving nominations. All nominations are submitted on line. Half Century Committee continues to promote eligible alumni.

4- Acquiring, Decorating and use of the Alumni Tram

Contact for reserving the tram is ISU Farm Manager, Russ Derango. Phone 309-275-6765

E-mail: rjderan@ilstu.edu

Contact for reserving a warehouse space is Larry Milby. Phone 309-438-2032

E-mail: lhmilby@illinoisState.edu

Decorating can be done prior to the parade in the Student Service parking lot if enough help is available.

Attached is a list of items needed/used for decorating the Alumni tram. **(Attachment A)**

Attached is a NEW GUIDELINE FOR PARTICIPATING WITH THE ISU ALUMNI ASSOCIATION PARADE TRAM **(attachment B)** An announcement needs to be made at the Alumni Board meeting before each Homecoming to remind members of this guideline. A personal letter should be sent to each board member, past board member and Homecoming committee members outlining the guidelines.

5- Sorting, bagging and assembling items for the Homecoming parade and tram decorations

Suggested that fewer footballs be purchased, more beads and bags be purchased in an attempt to reduce the budget expense for giveaways.

Bagging of footballs and beads in to giveaway bags makes it easier for Alumni to safely pass out giveaway items. Then the bags can be given away too. Suggested the items used for decorating the Alumni tram and Alumni tent be stored in boxes with printed lists of items needed for each.

6- Alumni Association Tent

Attached is a list of items needed/used for decorating the Alumni Tent. **(Attachment C)**

Setup of the tent decorations and supplies

Having signup sheets for Alumni Board members to agree to assist with various responsibilities in the Alumni tent worked well. **(Attachment D)**

Everything went well with many volunteers participating.

Food and Refreshments

Avanti's sandwiches cut into 1/3 portions works well. No changes suggested for food or refreshments.

Registration tables

Suggest that there be at least 6 registration binders available to speed up registration with more volunteers helping sign in guests. Make sure there are more name tags for volunteers.

Suggest that a thank you e-mail be sent to registered guests following Homecoming acknowledging their presence and suggest next year's Homecoming date.

Photo opportunities with Reggie cutout

Have the DJ announce the location of the photo stand and encourage participation.

Check condition of the Reggie cutout for proper appearance.

Tent Greeters

Suggest that a couple greeters stand outside the entrance of the tent to greet guests.

Walk around greeters are important to acknowledge guests attending.

DJ, announcements and prizes

Suggest WZMD radio station be used next year. Very good reports about them.

Suggest moving the speakers to the west center of the tent to help all areas of the tent hear announcements. Second suggestion is to move the DJ stand to the west center of the tent if electricity is available. The prize awarded to guests who could answer trivia questions about ISU or met selection criteria was well received and easy to manage. Not having to deal with tickets and guests not being present to win helped speed the awards.

Clean up and returning items to the Alumni Center

More volunteers are needed for cleanup. Board members need to be reminded that everyone wants to participate in the Homecoming football game and tailgate activities so cleanup needs to be accomplished quickly. Suggestions were made to check with RSO organizations for volunteers to help clean up as a civic project. **A minimum of 10 volunteers is needed to quickly remove and return decorations to the staff van.** Staff will return all items to the Alumni Center.

**Illinois State University Alumni Association
Redbird Engagement & Development (RED) Committee
Meeting Minutes from Tuesday, December 06, 2016**

Committee members present: Mike Willis, Kathy Murdoch, Lynda Lane, Ron Whitten, Jen Weibel, Maggie Im, Lindsay Vahl

Committee members absent: Lisa Castleman, Colleen Rice, Daniel Lopez, Ashley Mayor

Meeting called to order at 7:07p

- I. Introductions
- II. Board Bios Project Update
 - a. Jen Weibel has volunteered to assist Kathy with initiative. Jen W. hopes to have everything in Google docs by early January.
- III. Community Service Project
 - a. Mike and Kathy provided RED Committee background. Due to budgetary issues, RED Committee has not been able to do mentoring initiatives to other alumni groups and affinity groups.
 - b. Mike Willis, Kathy Murdoch, Tim Pantaleone, and Doris Groves met after last Illinois State University Alumni Association Board of Directors 9/24/2016 meeting to discuss continued purpose and direction of RED Committee.
 - c. A new RED Committee directive/challenge was suggested by Doris Groves and Tim Pantaleone to develop an annual community service project activity that the entire ISUAA Board of Directors can participate in; will promote social bonding within the group; serve as a role model for other alumni networks, affinity groups, and student groups; and also fulfill a campus-wide directive.
 - i. Considerations for selecting service project:
 1. Be an activity that all board members can participate in;
 2. Be an activity that can be performed in conjunction to a board meeting Saturday; and
 3. Be an activity that could possibly be duplicated in other alumni groups.
 - ii. Suggestions of service projects from committee members:
 1. Food bank (Midwest Food Bank)
 2. Boys & Girls Club
 3. Ewing Manor
 - iii. Discussion ensued regarding these options
 1. Lindsay Vahl reminded us that April is National Volunteer Month
 2. RED Committee members agreed that we (ISUAA Board of Directors) participate in National Volunteer Month in April and encourage all alumni networks, affinity groups and student Alumni Council (SAC) to do the same and invite them to join us.
 3. RED Committee members agreed to working with Midwest Food Bank in Normal, IL.

- a. Mike Willis offered to contact Midwest Food Bank to see if Alumni BOD/alumni networks/SAC can volunteer after our Saturday, April 8th meeting.
 - b. Lynda Lane offered to host social/networking opportunity post service project.
 - d. Once service project details are finalized, Lindsay and Colleen will help us with communicating to other alumni networks and affinity groups and setting up registration site.
- IV. Next RED Committee meeting to provide updates
 - a. January 10th, 2017 at 7pm. Details regarding conference call number will be emailed closer to meeting date
- V. Meeting adjourned at 7:57 pm

Respectfully submitted by Maggie Im 12/7/16

Illinois State University Alumni Association
Scholarship Committee Update
January 2017

Time line for Alumni Association and Legacy Scholarship awarding 2017-2018:

- Mid Feb: Financial Aid Office reviews all applicants, rank them according to the rubric and forwards a list of the top applicants to Stephanie
- Mid Feb-March 1st-Stephanie will get all the applications into online review system for Scholarship Committee review
- Month of March-Scholarship Committee will review the applicants and hold the phone interviews to select recipients
- End of March-Committee's selections will be sent to Financial Aid for verification of attendance
- First of April-Scholarship awardees will be notified via financial aid award letter sent by financial aid